

**It is with deep regret that we inform you of the death of our colleague and friend, Denis Cronin. As fellow Governors, we are shocked and enormously saddened by the passing of a man in the prime of his life who was so committed to his family, to this school and our community.**

**Denis was an exceptionally hard working and competent Foundation Governor who worked tirelessly for 11 years for St Anthony's.**

**As Governors, we had the privilege of knowing and working with Denis, we will miss his stories, his sense of humour and his kindness.**

**Rest in Peace, Denis, we will all miss you.**

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**Contact the Governors**

[governors@stanthonys.southwark.sch.uk](mailto:governors@stanthonys.southwark.sch.uk)

The School's Complaints Procedure Policy, as required pursuant to Section 29 Part 1 of the Education Act 2002, is currently being re- drafted by the Governing Body. The Policy will be published on the School's website once all amendments have been formally approved by the Full Governing Body. In the interim, a copy of the existing unamended Policy is attached.



January 2015

## The Governors of St Anthony's Catholic Primary School



Mrs Jane Day  
Headteacher  
Member of Finance and Personnel Committee,  
Curriculum Committee



Fr Gerry Mulvihill  
Foundation Governor  
Member of Curriculum  
Committee



Mary-Jo Sutton  
Chair  
Foundation Governor  
SEN (Special Educational Needs)  
link governor  
Member of Finance and Personnel  
Committee, Curriculum Committee



Paul Taylor  
Vice-Chair  
Foundation Governor  
Member of Curriculum  
Committee



Rachel Stenfalt  
Vice-Chair  
Foundation Governor  
Member of Finance and  
Personnel Committee



Denis Cronin  
Foundation Governor  
Member of Finance and  
Personnel Committee



Eva Dudzicki  
Local Authority Governor  
Safeguarding Link Governor  
Member of Curriculum Committee



Elizabeth Bond  
Foundation Governor  
Member of Finance and  
Personnel Committee



Linda Gibson  
Parent Governor  
Member of Curriculum Committee



Ian Croft  
Staff Governor  
Member of Finance and Personnel  
Committee, Curriculum Committee



Satish Jayawardene  
Parent Governor  
Member of Curriculum Committee

### What we do

Dear Parents, Guardians and Carers,

Given that we have a new Chair, two new Vice-Chairs and a new Head teacher we thought it helpful to formally re-introduce ourselves to the School Community, and outline our role and duties.

The members of the Governing Body are volunteers. In brief, our role is strategic and we act as a "critical friend" to the Head teacher and together we:

1. 1. agree the aims and objectives for the school;
2. 2. establish the policies for achieving those aims and objectives;
3. 3. decide upon and implement targets for achieving those aims and objectives; and
4. 4. monitor and evaluate the progress the school is making towards achievement of its aims and objectives.

In practical terms this will include considering key documents such as the school improvement plan (which includes considering and making recommendations in a variety of areas including the school's pupil targets, budgets and staffing structures). It also includes holding the Head teacher to account for the performance of the school and ensure that parents are informed, involved, and consulted as appropriate

For the avoidance of doubt, the day to day running of the school (and its staff) is the responsibility of the Head teacher. If you would like more detailed information about governors' duties and responsibilities then the following may be useful:

<https://www.gov.uk/government/publications/governors-handbook--2>

In addition, you may wish to visit the School's website where all of the key policy documents are now located.

### **Interaction with the School**

We are very lucky at St Anthony's because a large number of our governors are parents, or former parents, at the school. This is a valuable asset because as governors we need to have knowledge of how the school operates.

We have set up a clearly labelled post box (in the main hallway, just past the Reception) called "**Questions/ Suggestions to Governors**". We would actively encourage parents, staff and all stakeholders in the school to use this. We appreciate what a very valuable resource you represent and we want to engage with you. If you would rather do this on a no names basis, this is completely fine. However, please could we ask you to refrain from engaging with individual governors because we have a statutory obligation to act collectively.

### **Constitution of the Governing Body**

We have very recently changed the composition of our board of governors, in accordance with the numerous new rules, regulations and guidelines in this area.

Accordingly, the full governing body now comprises:

- The Head teacher (Mrs Jane Day);
- 7 Foundation Governors (Father Gerry Mulvihill, Mary-Jo Sutton, Dr Paul Taylor, Rachel Stenfalt, Denis Cronin, Elizabeth Bond and one vacancy);
- 1 Local Authority Governor (Eva Dudzicki);
- 2 Parent Governors (Linda Gibson and Satish Jayawardene); and
- 1 staff governor (Ian Croft).

There is the ability for appointed observers to attend the meetings, as and when appropriate, but they do not vote and are not governors. We also have also recently instructed a Clerk from the Local Authority to attend and minute our meetings.

We hope that this assists in providing you with a brief overview.

With thanks on behalf of all of the Governors

**Mary-Jo Sutton**

*Governing Body*